

**ST. JOHNS GOLF AND COUNTRY CLUB
COMMUNITY ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
March 20, 2017**

Minutes

CALL TO ORDER

The St. Johns Golf and Country Club Community Association Board of Directors meeting was called to order at 6:30 pm by Jeffrey Gibbons, President. Board members present were Jeffrey Gibbons, Robert Sevestre and Patti Ernst. Alice Hubbard from First Coast Association Management and Deputy Bryant from the St. Johns Sheriff's Office and 6 homeowners were also present. A quorum of the Board was verified.

REVIEW OF UNAPPROVED MEETING MINUTES

Minutes from the special meeting of the Board held February 13, 2017 were reviewed following which, a motion was made, seconded and passed to approve the minutes as recorded. (Sevestre/Gibbons)

Neighborhood Watch Presentation

Deputy Bryant with the St. Johns County Sheriff's Office was present and gave a presentation about Neighborhood Watch and reported that the program was not as structured as it once was and was now more geared toward disseminating information by establishing a call tree or e-mail distribution list. She advised that preventative measures such as keeping vehicles locked and garage doors closed, registering your cell phone to receive reverse 911 updates, being aware of suspicious activity and reporting it to the Sheriff's office non-emergency phone line were all good practices to help deter crime. The Board asked the owners present if anyone was interested in participating on a Neighborhood Watch Committee and one owner volunteered to head up the committee. Alice advised that she would send her a committee sign-up sheet and an e-mail blast would be sent to determine the level of interest in the community.

FINANCIAL STATEMENT REVIEW

Alice Hubbard presented the financial report for the period ending February 28, 2017. The Association ended the period with an operating balance of \$131,551.27, year to date operating income of \$150,974.78 and year to date operating expense of \$153,418.47. Accounts receivables for both cable/internet and Association fees totaled \$43,712.39. A motion was made, seconded and passed to approve the financial report as presented. (Gibbons/Sevestre)

COMMITTEE REPORTS

Architectural Review

Alice provided the Board with an updated Architectural report noting that only three applications were submitted for approval at the March meeting and that only was one denied due to the color chosen for the front door not being compatible with the other colors submitted.

Covenant Enforcement

Alice provided the Board with an updated violation report and noted that mailbox letters had been mailed out. She advised that members of the committee will be going back to inspect mailboxes in phases over the next few months and that the committee is still performing monthly drive through inspections and lawn violations would begin in April.

NEW BUSINESS

CDD/HOA Informational Meeting Summary

Jeff Gibbons provided a summary of the CDD/HOA workshop.

MISCELLANEOUS DISCUSSION

The Board discussed distributing a quarterly newsletter to be mailed with the quarterly billing statement. The Board also discussed the Oak trees, sidewalks and CDD right of way.

ADJOURNMENT

With no further business to come before the Board a motion was made seconded and passed to adjourn the meeting at 8:00 p.m. (Gibbons/Sevestre)