

**ST. JOHNS GOLF AND COUNTRY CLUB
COMMUNITY ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
January 16, 2017**

Minutes

CALL TO ORDER

The St. Johns Golf and Country Club Community Association Board of Directors meeting was called to order at 6:30 pm by Jeffrey Gibbons, Vice President. He announced that the Board President, Jim Frederick, resigned prior to the meeting. Board members present were Jeffrey Gibbons, Robert Sevestre and Matt Gulden. Alice Hubbard from First Coast Association Management was also present. A quorum of the Board was verified. The Board requested that a solicitation for board candidates be sent via email to the owners. A special meeting of the Board was scheduled for February 13, 2017 at 6:30 p.m. to appoint a new director and determine board officer positions.

REVIEW OF UNAPPROVED MEETING MINUTES

Minutes from the organizational meeting of the Board held October 18, 2016 and the regular Board meeting held November 21, 2016 were reviewed following which, a motion was made, seconded and passed to approve the minutes as recorded. (Gibbons/Gulden)

FINANCIAL STATEMENT REVIEW

Alice Hubbard presented the financial report for the period ending December 31, 2016. The Association ended the period with an operating balance of \$90,593.15, year to date operating income of \$1,189,752.42 and year to date operating expense of \$1,167,133.04. Accounts receivables for both cable/internet and Association fees totaled \$52,236.74. A motion was made, seconded and passed to approve the financial report as presented. (Gulden/Sevestre)

Alice reviewed with the Board the Accounts with Delinquencies greater than \$1,000. A motion was made, seconded and passed to proceed with the next step in the collection process on eight accounts; two (2) Foreclosures and five (5) Intent to foreclose and one (1) Legal letter. (Gulden/Sevestre)

COMMITTEE REPORTS

Architectural Review

Alice provided the Board with an updated Architectural report.

Covenant Enforcement

Alice provided the Board with an updated violation report. Jeff Gibbons suggested that any reported violations regarding parking in the street be substantiated with a license plate number or a picture going forward. He also advised that any tree removal requests in which the tree was located in the right of way should be referred to the CDD. Alice advised the Board that Bill Stroer had volunteered to serve on the Covenant

Enforcement Committee. A motion was made, seconded and passed to appoint Bill Stroer to the Covenant Enforcement Committee (Sevestre/Gibbons)

NEW BUSINESS

Mailbox Refurbishment

Alice provided the Board with a draft letter to be sent to owners whose mailboxes are found to be in disrepair. Following review, a motion was made, seconded and passed to approve the letter for use by the Covenant Enforcement Committee.
(Gulden/Gibbons)

Miscellaneous Discussion

General discussion was held in regard to the following;

- Lines of communication and the role of the Board Officers
- CDD vs HOA responsibilities
- Speeding concerns needing to be addressed by CDD.

ADJOURNMENT

With no further business to come before the Board a motion was made seconded and passed to adjourn the meeting at 8:00 p.m. (Gibbons/Gulden)