

**ST. JOHNS GOLF & COUNTRY CLUB COMMUNITY ASSOCIATION, INC.**  
**11555 CENTRAL PARKWAY, SUITE801**  
**JACKSONVILLE, FL 32224**  
**(904) 998-5365**

Dear St. Johns Golf & Country Club Homeowners and Residents,

We hope you had a wonderful holiday season and are looking forward to a beautiful spring. We would like to take a few minutes to update you on the status of the arbitration with Litestream and some other happenings within our community.

A tentative schedule has been set by our legal team and agreed upon by Litestream's legal team. We are awaiting final confirmation from the arbitration panel to make these dates permanent. They are as follows:

- Document production between both parties must be complete no later than January 31<sup>st</sup>
- On January 31<sup>st</sup>, depositions in this matter may commence
- On or before February 1<sup>st</sup>, fact witnesses for each party must be furnished by each party
- On or before February 22<sup>nd</sup>, each party will furnish to the other a detailed, itemized summary of its alleged damages
- On or before February 25<sup>th</sup>, expert witnesses for each party must be furnished by each party
- Each party will be responsible for updating its disclosures by April 1<sup>st</sup>
- On or before April 1<sup>st</sup>, either party or both may file dispositive motions. Either party may file a responsive brief in opposition to another party's dispositive motion on or before April 10<sup>th</sup>.
- Mediation will be arranged by the parties through the arbitrators so that the mediation is conducted on or before April 5<sup>th</sup>.
- On April 18<sup>th</sup> at 2pm, a hearing will be held on any dispositive motions filed and any other matters that need to be resolved prior to the final hearing
- May 1<sup>st</sup> will be the cut-off date for any and all discovery in the matter. This may only be extended by written agreement of counsel or order of arbitrators.
- On May 27<sup>th</sup>, the parties will prepare and furnish to the arbitrators all exhibits
- On June 6<sup>th</sup> the final hearing will commence. The estimated duration is approximately eight days.

In an effort to better communicate with residents, the Board has decided to enact the following changes:

- Bi-monthly meetings will occur on the third Monday of the meeting month at 6:30pm in the Swim Club Room
- A meeting agenda will be sent out via email and posted on the website approximately one week prior to meetings
- A meeting summary will be sent out via email and posted on the website approximately one week following meetings. Official meeting minutes can only be posted upon approval, which cannot occur until the next scheduled HOA Meeting (approximately two months).
- During months between meetings, an update will be send out via email and posted on the website, with the possibility of more frequent updates as needed

Your new Homeowner's Association Board of Directors positions are as follows:

- Patrick O'Neill — President
- Jim Frederick — Vice President
- Jeff Gibbons — Treasurer
- Amelia Johnson — Secretary
- Mark Howerton — Director

If you wish to volunteer on any of our committees, please contact Alice Hubbard at First Coast Association Management, (904) 998-5365.

Please feel free to contact any Board member if you have questions — our email addresses can be found on the HOA web page at <http://stjohnsgcc.org/HOA.html>. Our next Board Meeting will be March 21<sup>st</sup> at 6:30pm. We hope to see you there!

Sincerely,

SJGCC HOA Board of Directors

HOA Meeting Summary  
Monday, January 18, 2016, 6:30pm

- Board President called meeting to order at 6:30pm. All Board Members were present, as were two representatives from First Coast Association Management. There were three residents in the audience.
- The New Board of Directors were assigned the following offices:
  - Pat O'Neil, President
  - Jim Frederick, Vice President
  - Amelia Johnson, Secretary
  - Jeff Gibbons, Treasurer
  - Mark Howerton, Director
- Minutes from the previous budget meeting were approved. Minutes from the Annual Meeting have not been approved and can therefore not be officially posted, as a quorum of homeowners must be present for this to occur.
- Financial statements were reviewed
- Brief updates on the Architectural Review Committee and Covenant Enforcement Committee were given by Alice Hubbard.
- An update on the Homeowner Liaison Committee was given by Bill Stroer and Tom Hudson.
- New additions to the committees were reviewed and a new 90-day probationary policy was established for all new committee members (in an effort to support the HOA ethics agreement required of all Board members).
- An update was given by Pat O'Neil on the arbitration status. Tentative dates have been set by both parties and are awaiting confirmation by the arbitration panel.
- A letter from Comcast was reviewed stating base fees would increase on March 1, 2016. Incremental increases, having been present in our previous contract, were factored into the current budget and will not result in any further increases during the 2016 year.
- In response to community concerns, the following enhancements to communication will be taken:
  1. Bi-monthly meetings will occur on the third Monday of the meeting month at 6:30pm in the Swim Club Room
  2. A meeting agenda will be sent out via email and posted on the website approximately one week prior to meetings
  3. A meeting summary will be sent out via email and posted on the website approximately one week following meetings. Official meeting minutes can only be posted upon approval, which cannot occur until the next scheduled HOA Meeting (approximately two months).
  4. During months between meetings, an update will be sent out via email and posted on the website, with the possibility of more frequent updates as needed