

**ST. JOHNS GOLF AND COUNTRY CLUB
COMMUNITY ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
May 20, 2013**

Minutes

CALL TO ORDER

The St. Johns Golf and Country Club Community Association Board of Directors meeting was called to order at 6:30 pm by Alice Hubbard. Board members present were Michael Conching – President, Patrick O’Neil – Vice President, Amelia Johnson- Secretary and Richard Barrett – Director. Alice Hubbard and Nory Rivera from First Coast Association Management were also present. A quorum of the Board was verified.

REVIEW OF UNAPPROVED MEETING MINUTES

The minutes of the March 18, 2013 Board meeting were reviewed. A motion was made, seconded and passed to approve the minutes as recorded. (Johnson/ O’Neil)

FINANCIAL STATEMENT REVIEW

Alice Hubbard presented the financial report for the period ending April 30, 2013. The Association ended the period with year to date operating income of \$294,359.93 and year to date operating expense of \$290,999.40. Accounts receivables for both cable/internet and Association fees totaled \$121,427.14. Alice reviewed the status of delinquent accounts and collection actions. The Board decided to postpone filing foreclosure action on the two homes as recommended by management opting instead to send a letter to the two homeowners encouraging them to contact the attorney or a Board member by June 1, 2013 to make payment arrangements.

COMMITTEE REPORTS

Covenant Enforcement Committee

Alice Hubbard reported to the Board that a joint property inspection with members of the CEC and management was scheduled for Wednesday, May 22, 2013 and the next hearing was scheduled for June 10th. She also reported that the mailbox inspections and refurbishments were ongoing.

Architectural Review Committee

Amelia Johnson reported that she had attended the committee meeting held on May 13 and that a new volunteer, John Slater, was also in attendance to get an overview of the process. A motion was made, seconded and passed to appoint Mr. Slater to the Architectural Review Committee. (Barrett/Conching)

Amelia also reported that committee had voted not to approve painting of driveways going forward and that owners with existing painted driveways would need to seek a approval to repaint on a case by case basis using a color approved by the Association.

Litestream Contract

Richard Barrett reported that Jay Abbazia, the cable consultant to the Association has been working to negotiate options for cable/internet services at the expiration of the Litestream agreement. The agreement with Litestream terminates in October. Litestream has been notified that at the termination of the Agreement the Association will continue services on a month-to-month basis until a decision is made in regard to a new agreement and service provider.

NEW BUSINESS

Review New Committee Charter “Homeowner Liaison” and Appoint Members

Amelia Johnson presented a draft committee charter to the Board for review for the newly formed “Homeowner Liaison Committee “. Following review a motion was made, seconded and passed to approve the charter as presented. (Barrett/O’Neil) Alice reported that three volunteers had submitted applications to participate on the committee and provided them to the Board for review. A motion was made, seconded and passed to appoint all three applicants to the committee (O’Neil/Johnson). Patrick O’Neil was appointed as the Board Liaison for the committee.

ADJOURNMENT

With no further business to come before the Board a motion was made seconded and passed to adjourn the meeting (Conching/Johnson)

Amelia Johnson, Secretary

Date