

***Sampson Creek CDD
Informal Meeting Notes
May 30, 2018
Continued from May 16, 2018***

1. Supervisors present – Shawn Murray, Steve Sharpe, Tom Hudson, Tracy Hayes, and Kim Kalke.
2. Wes Haber (phone), Jim Oliver and Ernesto Torres.
3. Pool Project Update:
 - A. On schedule to meet June 15 contracted completion date.
 - B. Anticipate filling pool with water next week. Coordinating with JEA to use hydrant meter to fill pool.
 - C. Current pool maintainer Rick Arsenault to inspect all pool pumps and recommend necessary preventative maintenance and short and mid-repairs to best ensure reliable pump operation throughout 2018 swim season. Staff to work with Supervisor Steve Sharpe on reviewing maintenance (and repair, if necessary) proposals. Assuming good operation of pumps through high season, will consult with Rick Arsenault regarding timing of pump replacement/upgrades to VFD (variable frequency drive) pumps during off-season.
4. Splash Park Construction Update
 - A. Approved Bold City proposal (\$1,000) to remove oak tree impacting splash pad construction. Other two options included construction of retaining wall near tree (\$6,745) and grading work near tree (\$1,250). The grading work option required cutting of tree root system, with potential damage to tree.
 - B. Approved two week extension to completion schedule (to June 30) due to substantial rain events impacted completion of work associated with underground construction of tank basin and installation of tank. Delays due to weather events were contemplated in construction agreement.
5. Next Meeting: June 20 at 6:00 p.m.

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Action Items

1. Sharyn – Please pay supervisors.
2. Sarah – Please notice June 20, 2018 Regular Meeting and August 15 budget hearing.

3. Staff – Review May 16 meeting notes and ensure action items completed prior to 6/20 meeting.
4. Brian/Ernesto – Please set up on site meeting with Rick Arsenault regarding inspection of pool pumps and coordination of necessary maintenance repairs. Keep Steve Sharpe in the loop.

5. Sarah – Draft June 20 Agenda:
 - a. Introduction of GJG&CC Golf General Manager
 - b. SJSO Update
 - c. Amenity Center Renovations/Construction Update:
 - i. Pool Resurfacing and Lower Deck Repaving
 - ii. Tennis Court Resurfacing
 - iii. Splash Park Construction
 - d. Ratification/Approval of Series 2016 Construction Fund Requisitions
 - e. Discussion of Use of CDD-contracted Security Personnel to Issue Notices for Violations of HOA Street Parking Policies
 - f. Discussion of FY19 Budget (budget hearing to be held August 15)
 - g. Discussion of Draft Policy Regarding CDD Inspections of Drainage Issues Occurring on Private Property