

Sampson Creek CDD
Informal Meeting Notes
January 17, 2018

1. Supervisors present – Shawn Murray, Steve Sharpe, Tom Hudson and Tracy Hayes.
2. Staff – Wes Haber, Alex Acree, Leah Tincher, Brian Stephens, Rich Whetsel and Jim Oliver.
3. Also present: Mark Smilek, SOFITCO (fitness equipment vendor) and Kim Kalke (Neighborhood Watch).
4. Discussed need to evaluate existing aerobic fitness equipment to determined expected remaining life and begin planning for replacement purchases. No action taken.
5. Ratified agreement with Perret & Associates for surveying services for determination of drainage problems with pond 25A.
6. Approved form of splash park construction contract. Previously approved in substantial form at 12/20 meeting. On site work has begun...to be completed by May 24 (school ends for summer).
7. Approved Crown Pools proposal for pool resurfacing. Counsel to prepare agreement for review and execution by Supervisor Murray. Supervisor Sharpe will take the lead on color selection of tiles and other color options for related materials.
8. Discussed lowering age of teens allowed to use fitness room from 16 to 14, without being accompanied by an adult 21 or older. This would be a privilege contingent on undergoing initial training and orientation by fitness instructor. Privilege would not be extended to guests. Privilege subject to revocation for misbehavior. Also discussed lowering age of children accompanied by adults from 14 to 12. This will be discussed further at 2/21 meeting. Counsel to prepare proposed policy and associated waivers/statement of understanding for consideration by Board.
9. Ratified agreement with CSA for security services (proposal approved at 12/20 meeting).
10. Approved Lake Doctors proposal to replace fountain pump.
11. Discussed District's communication s plan, with all secondary tools pushing users to CDD website as primary platform. App for smart phones and other devices to be re-licensed updated and activated for instant push notifications. More details at February meeting.
12. Discussed potential rate structure for non-residents using CDD facilities as members of SJGCC sports teams (primarily swim team and tennis). No action taken.
13. Board directed counsel to seek proposals for 2018 lifeguard services.
14. Approved requisitions 55-58.
14. Next meeting – February 21, 2018

Action Items

(not all inclusive...please consult your notes)

1. Sharyn – Please pay supervisors.
2. Sarah –
 - a. Please notice 2/21/2018 meeting.
 - b. Documents to Webmaster for posting to website...revised minutes
3. Leah –
 - a. For each meeting, please send one e-blast announcement of meeting with agenda included. Should be done when agenda packets are circulated to board.
 - b. Please license, update and activate District communications app.
 - c. Continue work with Supervisor Hudson regarding new communications plan.
4. Brian –
 - a. Keep us posted street light installation (equipment on order by FPL).
 - b. Proceed with approved landscape improvements.
 - c. Have Lake Doctors replace fountain pump.
 - d. Follow-up on projects already in motion.
5. Staff: In January, continue weekly conference calls with Chairman for updates and guidance on project. Invite Crown Pools to be on 1/9 call.
6. Wes –
 - a. Please prepare pool-resurfacing agreement for review by Supervisor Murray.
 - b. Please solicit 2018 lifeguard proposals.
 - c. Please prepare draft policy change regarding lowering ages for use of fitness room.
 - d. Follow-up on landscape maintenance deficiencies reported by resident.
7. Alex – Continue with planning for phased road resurfacing project.
8. Sarah – *Draft* Agenda for 2/21/2018 Meeting
 - a. Update Regarding Splash Park Construction
 - b. Ratification of Pool Resurfacing Contract
 - c. Consideration of Proposals for Lifeguard Services
 - d. Discussion of District Communications Plan and Platforms